

## APPLICATION FOR CONSULTANTS' DIRECTORY

### CONTACT DETAILS

Name (First, Last)

Day-time Tel. No.

Address

Mobile Tel. No.

City

Email

Website (\*)

(\*) If you do not have a website, or your website does not hold your CV information, please attach a CV with your application)

### AREAS OF EXPERTISE

- |   |   |
|---|---|
| <input type="checkbox"/> Advocacy / Campaigning                         | <input type="checkbox"/> Organisational Development / Organisational Learning   |
| <input type="checkbox"/> Business Planning / Strategic Planning         | <input type="checkbox"/> Overseas Programme Design and Appraisal                |
| <input type="checkbox"/> Development Education                          | <input type="checkbox"/> Overseas Programme Evaluation                          |
| <input type="checkbox"/> Editing / Copywriting / Proof-Reading          | <input type="checkbox"/> Publications / Design                                  |
| <input type="checkbox"/> Environment / Climate Change                   | <input type="checkbox"/> Research   |
| <input type="checkbox"/> Event Management                               | <input type="checkbox"/> Teambuilding / Human Resources / Stress Management     |
| <input type="checkbox"/> Facilitation                                   | <input type="checkbox"/> Training / Distance Learning / Course Materials        |
| <input type="checkbox"/> Financial Management                           | <input type="checkbox"/> Website Creation / Management / Information Technology |
| <input type="checkbox"/> Fundraising / Marketing / Funding Applications | <input type="checkbox"/> Other (please specify)                                 |
| <input type="checkbox"/> Governance / Institutional Strengthening       |   |
| <input type="checkbox"/> Interim Management                             |   |
| <input type="checkbox"/> Media / Communications                         |   |
| <input type="checkbox"/> Mentoring / Coaching                           |   |
| <input type="checkbox"/> Monitoring & Evaluation                        |   |

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### ORGANISATIONS WORKED FOR

Name of the Organisation

01		06	
02		07	
03		08	
04		09	
05		10	

### PERSONAL PROFILE (100 WORDS)

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### REFEREE

	Referee 1	Referee 2
Name		
Job Title		
Address		
Tel. No.		
Email.		
Description of your contract (50 words)		

### NOTES

Completed Application Forms should be sent to:

**Address**

Dóchas  
12 Harcourt Street  
Dublin 2  
Ireland

**Email**

[consultantregister@dochas.ie](mailto:consultantregister@dochas.ie)

**FAX:**

+353 1 405 3802

### PAYMENT

Inclusion in the Register costs €150 per year (€300 for companies).

Please make your cheque payable to Dóchas and post to Anna Farrell, Dóchas, 12 Harcourt Street, Dublin 2.

### REFERENCES

Dóchas will verify with referees that they are happy to provide a reference. If they have any concerns about the abilities of the consultant, their entry will be removed from the Register. No refund will be given in this instance.

Referees' details will not appear on the Directory website and the onus will be on the consultant to provide these details for prospective clients.

### CONTACT

If you have any queries regarding the Consultants' Directory, please contact the Dóchas secretariat at the address above.